

# Ways of Certification



Below are some advice value resources and tools which help certify soft skills. Beside these, Youthpass should be used for all the youth mobilities that are organized within the Erasmus+ Program. Details about Youthpass and its use are available here: <https://www.youthpass.eu/en/youthpass/>

## 1. Wall Of Certification

This tool can be used in schools, youth associations, youth clubs, youth centers clubs and any other institutions where many youth participate to multiple projects where soft skills can be developed. A wall is used to create a wall, as shown bellow, and after the finalization of the projects, each participant and their peers can put on the wall the newly acquired or developed soft skills. Each member can have one color assigned to them and thus youth who take part in multiple projects will be easily identified according to colors.

The table:

Name	Name of the project	Skill 1	Skill 2	Skill 3	Skill 4
Lusine	Free Pass	Communication	Group Work	-	-
John	Empowering Youth	Tolerance	Leadership	Autonomy	-
Renaud	IV. Summer Camp	Writing	Self Confidence	Group work	-
Mariam	Conflict Management TC	Empathy	Negotiation	Conflict manag.	Self Confidence
...	...	...	...	...	...

## 2. Various methods of informal certification during meetings, seminars, trainings, etc.:

1. Person names one soft skill and then writes down 5 situation in which he/she developed soft skill during the training.
2. People in pairs write down 5 situation during the training in which their pair developed the certain soft skill.
3. Group of 4 or 5 people observes each other during the whole training and then give a feedback by filling the questionnaires.
4. Certification based on trainer's observation and monitoring. After this trainer gives marks for the soft skills developed from 1-10 in scale.
5. Combination of: individual, pairs, group, trainers, analyses

### 3. Soft Skill Self Contract

In the self-contract, you will have your own name, who you are, your expectations, which soft skill you would like to improve, why and how (what is your contribution, participation).

Additional to the self-contract, you have a sketch book for your soft skills (diary). Each soft skill has a symbol and you can choose which soft skill you want to improve. Each month you have a full picture of your soft skills and you can check your contract to assess yourself.



#### SAMPLE SELF CERTIFICATION TEMPLATE:

Project Proponent Information	
Project Designate appointed to sign off on the Self-Certification Template	Provide the name, phone and e-mail of the Project Designate duly authorized and having the legal capacity to sign off on this Template (e.g., CAO, CFO) Name _____ Title _____ Email _____
Project Contact	Provide a Project Contact name if different from above Name _____ Title _____ Email _____

Project Information	
Project title	Provide project title and attach a copy of the original Project Plan. _____ <input type="checkbox"/> Copy of Project Plan attached
Duration of the learning course	Timeframe: From _____ to _____ 2014 Location: "Lefkada"
Number of participants/countries	Thirty participants representing Armenia, Greece, Georgia, Romania, Spain, Turkey, Poland, Moldova, France, Ukraine
Certification that the required work occurred	<input type="checkbox"/> I declare that the project work required to achieve .....

Self Certification Template: Authorization and Sign off	
<u>Project Designate</u> <i>The information provided in this Self Certification Template is to the best of my knowledge correct and complete.</i> _____	
Designate Signature	Date _____
Title _____	

